

DCA Meadowlands FAQ Sheet

FREQUENTLY ASKED QUESTIONS

What makes the Meadowlands unique from other venues?

A beautiful, historic mansion, the freedom to choose all your vendors and design your own wedding will make your day personalized and memorable for you and your guests. Hosting only one wedding a day, you can choose the hours that work best for you and determine how you would like to use the space.

Do you provide catering or can I bring in my own?

You have the opportunity to hand-select the caterer that fits your style and your budget. Working with a caterer allows you to create customized menus that incorporate your personal ideas and the latest trends. We have a list of Preferred Caterers from which you may choose. These caterers have catered here often, and have demonstrated that they are committed to creating memorable days for our brides. Visit our "Preferred Caterers" page for a list of our caterers. You also have the flexibility to use an outside caterer should one of ours not suit your taste or budget, provided they meet our insurance and licensing requirements. There is no fee to use an outside caterer.

How long can I utilize the Mansion?

The rental period is for ten hours. As we only host one event per day, you choose when you would like to have the Mansion available. The ten hours includes: time for set up and the ceremony (if it is on site), the event, and breakdown and clean up. Additional time may be purchased at \$350.00 per hour.

What is the maximum capacity of the Mansion?

The Garden Wing can seat one hundred and fifty for a sit-down dinner. For events exceeding 150 guests, a tent will be required for the area outside of the Garden Wing or you may utilize the other historic rooms in the mansion.

Can the Meadowlands host wedding ceremonies?

Ceremonies can be held anywhere on the property. The most popular place is the formal garden. There is an extra fee of \$500.00 to have your ceremony in the garden only.

Is there a bride's room?

The bridal suite is upstairs in the mansion and is charming, with full length mirrors and its own bathroom.

Are there pictures of weddings that I can view?

We have posted some photos on the website, under the "Wedding Venue" tab.

Do I have to clean the Mansion after my wedding?

Your caterer will clean the kitchen and clear the Garden Wing and other rooms. Our cleaning service will come in and perform a thorough cleaning of the Mansion after your event. In most cases, rental equipment can be stored on the back ramp and liquor can be locked up and picked up the following Monday.

Is the building air-conditioned?

The Garden Wing reception room is air-conditioned, accessible to the handicapped, and has a full-service commercial kitchen. The bridal suite and Lillian Gade room upstairs also have air conditioning.

The Meadowlands also has sufficient parking, a coat check area, auxiliary kitchen and importantly, plenty of restrooms!

How is liquor service handled?

Bar service can be handled in two ways: 1.) Your caterer can provide the alcohol and bartenders if they have a liquor license, 2.) You may purchase and bring in your own liquor and have the caterer provide a licensed and insured bartender.

Can the patio or grounds be tented?

The formal garden and flagstone terrace, as well as a portion of the garden directly off the Garden Wing can be tented. We do not provide the tent, but have a tent rental company that we require you use. You may contact them for a proposal.

What is the rental fee? How much do you charge per person?

We charge a flat rental rate for the rental of the Mansion. View our contract for catered events for pricing. The caterer you select will provide food, service and possibly alcohol. We have Preferred Caterers so you can find one that best suits your style and budget. The package and/or price per person for food and service is determined by the caterer you select.

What is included in the rental fee?

We have a list of "rental inventory" which includes various size tables and garden folding chairs for use out in the garden or indoors. We also have china, flatware, and coffee makers. Your caterer can assist you with the rental of linens and glassware/barware. Your caterer will work with you to design a floor plan, allowing you the flexibility to tailor the space to your event.

Is there someone from the Meadowlands available to help me plan my event?

Our catered events coordinator is here and happy to help you with the rental process along the way, and can offer some advice on what works and doesn't work in the mansion. You can hire a wedding coordinator for specific wedding planning needs. A DCA-employed house supervisor is here during the event.

Can I schedule my rehearsal at the Meadowlands?

You may book your rehearsal at the Meadowlands four months prior to the wedding. We will make every attempt to accommodate rehearsals for wedding ceremonies, however due to the scheduling of other events, it may not be possible to schedule your rehearsal. There is an additional fee of \$200.00 to have your rehearsal on the grounds. Since we want the mansion to look beautiful for every wedding, we do not schedule rehearsals on days that a wedding or other event is scheduled.

Can I schedule a tour of the Meadowlands?

Yes! We encourage you to tour the Meadowlands prior to booking your wedding. Our regular business hours are Monday through Friday from 9:00 a.m. until 4:00 p.m. During peak wedding season, we may have a wedding every weekend so our availability for tours is limited on the weekends. When available tours are conducted on Saturdays only. Please contact us to schedule a tour to make sure someone is available to meet with you.

What is required to book my wedding at the Meadowlands?

Completion of our rental contract and initial deposit of half the rental fee is required to secure a date.

Are there any other requirements?

Once you are 3 months from your wedding date, the balance of the rental fee, along with a security deposit of \$750.00, a day of event certificate of insurance, and a requisition for an off-duty police officer are required.